



MINUTES: 6/12/2020

TYPE OF MEETING	AANP Annual Business Meeting
FACILITATOR	Daniel J. Brat, MD, PhD, President
NOTE TAKER	Carlye Armstrong, AOE Consulting

I. Call to Order

PRESENTER	Daniel Brat, MD, PhD, President
COMMUNICATION	<i>With a quorum of members present, President, Daniel J. Brat, MD, PhD, called the Annual Business Meeting of the American Association of Neuropathologists to order at 11:00am MDT.</i>
DISCUSSION AND VOTE	<ul style="list-style-type: none"> <li>• Determination of Quorum</li> <li>• Approval of 2019 Minutes                             <ul style="list-style-type: none"> <li>○ The minutes for the 2019 Business Meetings were approved by a motion, second and approval without discussion.</li> <li>○ The <i>2019 Business Meeting Minutes</i> were distributed to AANP voting members electronically prior to the Annual Meeting.</li> </ul> </li> </ul>

II. In Memoriam

PRESENTER	Jennifer Baccon, MD, PhD, Secretary-Treasurer
COMMUNICATION	<ul style="list-style-type: none"> <li>• In the past year, leadership was made aware of the passing of AANP members and/or key members in the field of neuropathology. Their involvement with the AANP and in the field, were remembered and honored and a moment of silence was taken for the following individuals:                             <ul style="list-style-type: none"> <li>○ Asao Hirano, MD</li> <li>○ Edward Stopa, MD</li> <li>○ Joseph C. Parker, Jr., MD</li> <li>○ Samuel K. Ludwin, MBBCh, FRCPC</li> <li>○ J. Hume Adams, MD, PhD, DSc</li> <li>○ Serge Duckett, MD, PhD</li> </ul> </li> </ul>

III. Committee Reports

COMMITTEE	Awards Committee
CHAIR	Mirna Lechpammer, MD, PhD
PRESENTER	Daniel Brat, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• This year, 246 abstracts were submitted, 64 selected as platforms and 182 as posters.</li> <li>• As usual, the Awards Committee will be meeting through the virtual meeting to select the 5 award winners as indicated in the report:                             <ul style="list-style-type: none"> <li>○ Moore Award (Best paper on Clinico-Pathological Correlation)</li> <li>○ Rubinstein Award (Best paper on Neuro-oncology)</li> <li>○ Weil Award (Best paper on Experimental Neuropathology)</li> <li>○ Hirano Award (Neurodegenerative Diseases)</li> <li>○ Terry Award (Neurodegenerative Diseases)</li> </ul> </li> </ul>
COMMITTEE	Constitution Committee
CHAIR	C. Ryan Miller, MD, PhD

PRESENTER	Daniel Brat, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Three Executive Council approved amendments to the Bylaws were circulated to membership on September 30, 2019 for review and electronic vote.</li> <li>• All three were approved by membership on October 7, 2019 and the AANP Bylaws were amended. The amendments included: <ul style="list-style-type: none"> <li>○ Additional appointments, inclusive of approved processes, for the Fellowship Neuropathology In-Service Examination (NPISE) Test Committee and the AANP-USCAP Companion Society Meeting Officers.</li> <li>○ The third amendment clarified the roles and responsibilities of the President and Vice-President, regarding planning of the Annual Meeting.</li> </ul> </li> <li>• One Executive Council approved amendment to the Constitution and Bylaws to create a permanent Finance and Investment Committee was circulated to membership on May 12, 2020 for the four week review time period required. Comments were collected, with one error noted and updated. The DSS Manager term is six-years, renewable once for six additional years. This has been updated correctly in Section 6.10 of the Bylaws amendments. <ul style="list-style-type: none"> <li>○ A motion to approve the amendments to the Bylaws and Constitution regarding the permanent Finance and Investment Committee was made and seconded.</li> <li>○ No Discussion</li> </ul> </li> <li>• Lastly, there was a newly proposed Bylaws amendment approved by Executive Council. This pertains to the Article 2.0, Section 2.6 Election of Members. <ul style="list-style-type: none"> <li>○ This amendment outlines that candidates for active membership are not required to be nominated by an active member of the Association, nor do they require a letter of recommendation by an active member of the Association.</li> <li>○ A motion to approve the amendments to the Bylaws regarding Election of Members was made and seconded.</li> <li>○ Discussion included the following questions/points: <ul style="list-style-type: none"> <li>○ Is this motion aimed to increase membership?</li> <li>○ Is it true that the requirements will remain the same, and that membership committee members can check each application and merits?</li> <li>○ CV should still be provided for the membership committee. This allows proper vetting without a LOR or nomination.</li> <li>○ Society for Neuro-oncology has flourished scientifically without nominating letters for active members.</li> </ul> </li> <li>○ Answers and statements to the above included: <ul style="list-style-type: none"> <li>○ The application for active membership will remain as the web-based application and CV, only the active member nomination and LOR is to be eliminated.</li> <li>○ The membership committee is capable of vetting people based on CV and application.</li> <li>○ This does not include other member types (junior and associate).</li> <li>○ Overall, the goal is to not interrupt quality assurance (e.g. application and CV review) but to eliminate unnecessary barriers to becoming an AANP active member.</li> </ul> </li> </ul> </li> </ul>
VOTE	<ul style="list-style-type: none"> <li>• <i>A motion to approve the amendments to the Bylaws and Constitution regarding the permanent Finance and Investment Committee was made, seconded, and passed without further discussion.</i></li> <li>• <i>A motion to approve the amendments to the Bylaws regarding Election of Members was made, seconded, and passed after further discussion.</i></li> </ul>
COMMITTEE	Membership Committee
CHAIR	Anne Buckley, MD, PhD
PRESENTER	Daniel Brat, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Dr. Brat gave the following highlights from Dr. Buckley's report: <ul style="list-style-type: none"> <li>○ Our total number of AANP members is up to 752 in 2020, from 723 in 2019.</li> <li>○ We have more active, junior and senior members as noted in the report.</li> </ul> </li> <li>• Dr. Buckley's report states that the report includes July 2019, November 2019 and March 2020 membership outcomes by type, New Active Members, New Associate Members, New Junior Members and transition of members, Junior to Active and Active to Senior.</li> </ul>
COMMITTEE	Nominating Committee

CHAIR	Matthew Frosch, MD, PhD
PRESENTER	Daniel Brat, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Dr. Brat congratulated this year's Meritorious Award Winners, Dr. Clayton Wiley and Dr. Chuck White.</li> <li>• Dr. Brat asked for review of the Executive Council Nominations and ISN Councilors to the ISN <ul style="list-style-type: none"> <li>○ The 2020 Executive Council Nominations include the following: <ul style="list-style-type: none"> <li>▪ President-Elect: Bea Lopes</li> <li>▪ Vice President-Elect: Rebecca Folkerth</li> <li>▪ Vice President for Professional Affairs: Doug Anthony</li> <li>▪ Secretary-Treasurer: Jennifer Baccon</li> <li>▪ Asst. Secretary-Treasurer: Eddie Lee</li> <li>▪ Member-at-Large: Peter Nelson</li> <li>▪ Member-at-Large: Mark Cohen</li> </ul> </li> </ul> </li> <li>• A motion to accept the Nominating Committee Nominations and the 2020-2021 slate of AANP Executive Council Members was made and seconded without discussion.</li> </ul>
VOTE	<ul style="list-style-type: none"> <li>• <i>A motion to accept the Nominating Committee Nominations and the 2020-2021 slate of AANP Executive Council Members was made, seconded, and passed without further discussion.</i></li> </ul>
COMMITTEE	NP Fellowship Program Directors Committee
CHAIR	Suzanne Z. Powell, MD
PRESENTER	Daniel Brat, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Dr. Brat highlighted the report, which emphasizes posting of current job opportunities and monitoring and question creation for the NP RISE exam.</li> </ul>
COMMITTEE	Program Committee
CHAIR	Maria Martinez-Lage, MD, Chair
PRESENTER	Daniel Brat, MD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Dr. Martinez-Lage's report highlighted the following items: <ul style="list-style-type: none"> <li>○ 246 abstract submissions were received with two withdrawn from publication/presentation. This is up from 234 in 2019.</li> <li>○ The tables included summarized abstracts by topic.</li> </ul> </li> <li>• Due to the virtual format of this year's meeting and R13 funding, we were able to award more trainee awards to those individuals who applied. This includes: <ul style="list-style-type: none"> <li>○ 13 Richard Davis Awards (10 from AANP and 3 from R13)</li> <li>○ 10 AANP Awards (7 from AANP and 3 from R13)</li> <li>○ 4 R13 Awards</li> <li>○ 10 Women and Diversity Awards (funded by R13)</li> <li>○ 6 ISN Awards (funded by the ISN)</li> </ul> </li> <li>• Dr. Martinez-Lage congratulated all winners and thanked all award contributors.</li> </ul>
COMMITTEE	Website Committee
CHAIR	Michael Punsoni, MD
PRESENTER	Daniel Brat, MD, PhD
COMMUNICATION	<ul style="list-style-type: none"> <li>• Dr. Punsoni's report including the following highlights regarding the MemberClicks platform, Cyber Security, Social Media and Recruitment.</li> <li>• Our homepage traffic is up this year, along with our strong following on social media.</li> <li>• This year the committee looks to explore a learning management system (LMS), cyber security coverage and a long-term plan for DSS archives.</li> </ul>

#### IV. JNEN Update

<b>EDITOR-IN-CHIEF</b>	John (Jack) Lee, MD, PhD, Editor-in-Chief, <i>Journal of Neuropathology &amp; Experimental Neurology</i>
<b>PRESENTER</b>	Daniel Brat, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Brat discussed the following items included in Dr. Lee's report: <ul style="list-style-type: none"> <li>○ Statistics related to manuscripts submitted and reviewed include: <ul style="list-style-type: none"> <li>○ Overall there is a 39% manuscript acceptance rate and over 1600 reviewers who completed reviews.</li> </ul> </li> <li>○ The royalty statement from OUP is included showing the royalty income is up from 2018 to 2019.</li> <li>○ Dr. Lee and the JNEN are currently in negotiations with Oxford University Press for the next five-year contract.</li> <li>○ The data as provided by Oxford University Press via their Publishers Report is provided. These estimates are fairly conservative, however, subscriptions are estimated to be up by 3% from 2019 to 2020.</li> </ul> </li> </ul>

#### V. Diagnostic Slide Session

<b>MODERATOR</b>	Caterina Giannini, MD, PhD, DSS Moderator
<b>PRESENTER</b>	Daniel Brat, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Giannini's report stated that this year's DSS will present 11 cases selected from 39 submissions, with 10 of the cases presented by trainees and one by a medical student. <ul style="list-style-type: none"> <li>○ These cases will be considered for the Bailey-Riggs Award along with an additional "Best Neurodegenerative Case" funded by R13.</li> </ul> </li> <li>• Dr. Brat stated that the report contains information regarding the process for ordering glass slides, the work with the Education Committee to offer SAMs for the DSS, and information regarding the slides uploaded to the DSS website.</li> <li>• The DSS submitted a letter regarding the DSS becoming a section affiliated with the AANP. Executive Council's response is forthcoming.</li> </ul>

#### VI. Archivist Report and Ad Hoc Financial Committee Report

<b>ARCHIVIST</b>	Charles L. White III, MD, Archivist
<b>PRESENTER</b>	Daniel Brat, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. White's report stated that he received archives from Dr. Michael Hart in December 2019. There has been one request for materials and Dr. White's goal for this year will be to digitize archive materials and request CVs and photographs (all digital) of current members.</li> <li>• The Ad Hoc Finance Committee drafted a recommend financial policy and presented it to the Executive Council at the 2020 Q1 meeting. Additionally, proposed amendments to create a permanent Finance and Investment Committee was reviewed and approved by the Exec. Council and sent to the Constitution Committee for review and approval. This was part of Dr. Miller's report.</li> </ul>

#### VII. Officer Reports

<b>OFFICER</b>	Vice-President for Professional Affairs– Douglas Anthony, MD, PhD
<b>PRESENTER</b>	Jennifer Baccon, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Anthony's report highlighted the following items: <ul style="list-style-type: none"> <li>○ Fall 2019 AANP Membership Survey which assists the Education Committee in identifying areas of focus for future meetings. Past membership surveys are posted to the AANP Website.</li> <li>○ Information regarding the website subcommittee is included. Dr. Punsoni provided additional specifics in his Website Committee Report.</li> </ul> </li> </ul>

<b>CHAIR/OFFICER</b>	Education Committee/Assistant Secretary-Treasurer – Edward Lee, MD, PhD
<b>PRESENTER</b>	Jennifer Baccon, MD, PhD, Chair
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Lee’s report outlined the Semi-Annual Education Meeting that took place the beginning of March in Philadelphia, PA. <ul style="list-style-type: none"> <li>○ The next three future meetings of the AANP were also included.</li> </ul> </li> <li>• Major projects and initiatives this year included: <ul style="list-style-type: none"> <li>○ R13 grant renewal for three years</li> <li>○ Co-Branded USCAP and AANP Course in September 2019</li> <li>○ Ongoing development of SAMs</li> <li>○ Future subspecialty meetings including the Forensic Neuropathology Symposium that was to be held in conjunction with the annual meeting in Monterey but was unfortunately cancelled.</li> <li>○ A focus on the ACCME Commendation Criteria</li> </ul> </li> </ul>
<b>OFFICER AND PRESENTER</b>	Secretary-Treasurer – Jennifer Baccon, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Baccon stated that the report, along with the Financial Reports prepared by the CPA firm (comparing 2018 to 2019), are included in hand-outs to this meeting.</li> <li>• Dr. Baccon gave the following updates: <ul style="list-style-type: none"> <li>○ She continues to work closely with Brandy and Carlye, along with the CPA firm to review bills and ensure all monthly invoices are paid on time.</li> <li>○ The checking account remains to be held through Chase Bank with no required changes.</li> <li>○ In terms of the Raymond James investment accounts, with the state of the markets, there has been a slight loss in value, however AANP’s portfolio is conservatively invested with less risk.</li> <li>○ The AANP’s 990 is due in November and the CPA firm will prepare and file on our behalf once reviewed and approved by the Executive Council.</li> </ul> </li> <li>• Dr. Baccon highlighted the 2019 AANP Financial reports that also compare to 2018. Page 4 includes the total assets, which are up from 2018. Page 9 includes the total Net Operating Income, which is approximately \$314,000, up from 2018 which was approximately \$236,000. Overall, the AANP finances are stable.</li> <li>• A motion to accept the 2020 Secretary-Treasurer’s report was made and seconded without discussion.</li> </ul>
<b>VOTE</b>	<ul style="list-style-type: none"> <li>• <i>A motion to approve the Secretary-Treasurer’s Report was made, seconded and passed without further discussion.</i></li> </ul>
<b>PRESENTER</b>	President – Daniel J. Brat, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Brat highlighted two items from the report: <ul style="list-style-type: none"> <li>○ Building on current processes to maintain an annual meeting with fiscal stability in the midst of the COVID-19 pandemic.</li> <li>○ AANP’s continued emphasis on clinical, education, research missions and professionalism.</li> </ul> </li> <li>• Areas of focused efforts and successes: <ul style="list-style-type: none"> <li>○ Formalizing and operationalizing the AANP-USCAP Companion Society Meeting Officers and NPISE Test Committee</li> <li>○ The AANP was awarded a 3-year R13 grant from the National Institute of Aging to support Neurodegenerative Disease Workshop. Dr. Brat thanked Eddie Lee.</li> <li>○ The USCAP Co-Branded Course (September 2019) was very successful with maximum attendance and net profit to the Association. Dr. Brat thanked the three AANP faculty: Fausto Rodriguez, Bea Lopes and Arie Perry</li> <li>○ Neurodegenerative Disease Scholars Workshop associated with R13 occurred virtually, Tuesday and Wednesday of this week. It was a very successful workshop</li> <li>○ Membership renewals, SAMs revenue, abstract submissions and annual meeting registration are all up from 2019</li> <li>○ The AANP completed a financial best-practice audit and compilation of financial policy</li> <li>○ The live, in-person Annual Meeting cancellation was managed, while negotiating a contract with Hyatt Monterey to reschedule (without financial penalty) to 2023</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Management and planning of first-ever virtual Annual Meeting, including the virtual platform selection and program schedule with the addition of COVID-19 lectures</li> <li>• Dr. Brat stated that moving forward, he would like to continue the work to affiliate the DSS as a section of the AANP and develop plans for a Learning Management System (LMS) to host AANP content, evaluations and CME credit claiming based on the experience with the virtual meeting.</li> </ul>
<b>OFFICER</b>	President Elect – R. Ross Reichard, MD
<b>PRESENTER</b>	Daniel Brat, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Dr. Reichard's report stated that he and Vice President, Eric Huang are in the preliminary stages of planning the 2021 Annual Meeting.</li> <li>• Current thoughts for Special Course include a collaboration between Dr. Huang and the Education Committee, potentially a focus on white matter and interconnections of the nervous system.</li> <li>• The Presidential Symposium plans to focus on Neuropathology's Role in Society.</li> <li>• Next year's meeting will be in St. Louis, MO.</li> </ul>

### VIII. Old Business, New Business, Recognition

<b>PRESENTER</b>	President – Daniel Brat, MD, PhD
<b>COMMUNICATION</b>	<ul style="list-style-type: none"> <li>• Old Business <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> <li>• New Business <ul style="list-style-type: none"> <li>○ None</li> </ul> </li> <li>• AANP Service Recognition <ul style="list-style-type: none"> <li>○ Dr. Brat recognized the outgoing committee Chair and thanked her for her service to the association. Anne Buckley has served as the Membership Committee Chair from 2017 to 2019.</li> <li>○ Dan Brat recognized and thanked two outgoing Executive Council Members. <ul style="list-style-type: none"> <li>▪ Eileen Bigio has been a long-standing Executive Council member, beginning as Member-at-Large in 2014. She transitioned to VP-elect in 2018 and this past year served as VP.</li> <li>▪ Arie Perry also has served his last year on the Executive Council. He began in 2009 as VP-Elect, transitioning to VP the following year. In 2015 he served as President-Elect, Presiding over the Association in 2016.</li> </ul> </li> </ul> </li> </ul>

### IX. Adjournment

<b>PRESENTER</b>	President – Daniel Brat, MD, PhD
<b>COMMUNICATION</b>	<i>A motion to adjourn the 2020 Business Meeting was made and seconded. The motion was approved and the meeting adjourned at 12:00pm MDT.</i>