

**American Association of Neuropathologists***Minutes*

**Annual Business Meeting I
The Grand Hyatt, Denver, CO
Friday, June 12, 2015
11:50 am – 12:17 am**

Call to Order – Thomas J. Montine, MD, PhD

With a quorum of active members present, President Thomas J. Montine called the Annual Business Meeting I of the American Association of Neuropathologists to order at 11:50 am.

A motion to approve the Annual Business Meeting Minutes from the 2014 Annual Meeting in Portland, Oregon was made. The motion was seconded. The motion was passed by unanimous vote.

New Goals and Organizational Structure of the National Prion Disease Pathology Surveillance Center (NPDPS) – Mark L. Cohen, MD

- Announced new manager of NPDPS – Jiri Safar
- Why does the center exist? If there's iatrogenic waste, we want to pick it up as soon as possible
- What we look for: we need full brains
- Detection of sCJD prions in CSF with second generation RT QuIC
 - Entirely based on retrospective analyses
- Educational mission
- Thank you to AANP
- New website: <http://case.edu/med/pathology/centers/npdp>

Secretary-Treasurer Report – Mark L. Cohen, MD

- Financial snapshot
 - Assets
 - Revenue
 - Year
 - Dues
 - Registration
 - JNEN Grant
 - Endowed Support
 - Total: same as 2014 (~\$263,000)
 - Meeting Expenses
 - This year, we hired a Meeting Planner; it is expensive in the transition, but hope to save money in the long run
 - Interface between old and new
 - Secretary-Treasurer



- Big expense: website (~\$25,000)
- Assistant Secretary-Treasurer
 - Big expense: Spring Meeting
- Subtotals: Loss \$46,000
- Endowment restitution
- Final overview of Totals

Committee Reports

- **Awards Committee – Sandra Camelo-Piragua, MD**
 - 7 new members
 - 188 abstracts, 66 platforms, 122 abstracts
 - Dedicated poster viewing this year

- **Program Committee – Edward B. Lee, MD**
 - List of members
 - New abstract submission site
 - 188 submitted, 91 from trainees
 - 6% less submissions, compared to 2014
 - Abstract topics are comprised of mainly tumors and neurodegenerative diseases
 - Thank you to Session Co-Chairs
 - Trainee Travel Awards
 - Given at Trainee Luncheon today

 - A question was asked regarding author submissions on the new site
 - Feedback was given on the process, which was taken into account for the development of next year's meeting

- **Nominating Committee – Anthony T. Yachnis, MD**
 - Recognition of members' contributions, time, and hard work
 - Meritorious Service Awards – to be celebrated at Business Meeting II
 - Dr. John Trojanowski
 - Bette K. DeMasters
 - International Society of Neuropathology: Adekunle M. Adesina will be replacing Arie Perry's position
 - Assistant Secretary Treasurer will continue to be R. Ross Reichard
 - New Secretary Treasurer will be Karen Weidenheim
 - Kathy Newell will continue to be the Chair of Professional Affairs
 - VP Elect will be Cheryl Palmer
 - The President Elect will be Arie Perry

- **Constitution Committee – Aryn Rojiani, MD, PhD**



- A new version of the Constitution was created
 - It took two years to make significant change in the Constitution
- Goal: To make bylaws more operational
 - Items in old Constitution was adapted in new version or included in bylaws
 - Few overall changes
- Each appointment with be 1 year with renewals for 4 additional terms
- The following sections had additions, edits, and/or revisions:
 - Section 2.2
 - Added 2.2a
 - Should we define ourselves beyond neuropath? Verbiage was added.
 - Article 3
 - Section 3.1
 - Section 3.2
 - Section 10.2
 - Section 10.3
 - Section 5.8
 - Section 6.4
 - Section 6.8
 - Section 6.9
 - Section 8.4
 - Section 8.6
 - Section 8.7
 - Section 9.4
- Opened for comments, questions, and discussion.
 - No comments were presented.
- The new Constitution was presented to the membership as a motion by the Constitution committee, with a second. The motion was made and seconded. The motion was approved by unanimous vote.
- **Membership Committee – Murat Gokden, MD**
 - 7 members (1 chair, 6 members)
 - 22 applications
 - 9 for Active status, 13 for Affiliate status
 - 12 applications for Senior status
 - 10 upgraded to Active
 - Deceased members
 - Moment of silence for Irwin Feigin, Nicholas K. Gonatas, Gleb Budzilovich, Stanley Aronson, John K. Olney, Mary Ambler, Lysia Forno

**Archivist – Michael N. Hart, MD**

- Archives are contained in 2 files
- 8-10 requests per year, able to comply around 50% of the time
- Most requests are for materials from the past
 - Archives begin around 1960
- Appreciation for receiving material from members
 - Thanked Dr. Davis and Dr. Parisi for contributions

Transition – Thomas J. Montine, MD

- Thank you to the Secretary-Treasurer, Assistant Secretary-Treasurer, and Committee Chairs for their contributions

Diagnostic Slide Session – Caterina Giannini, MD

- We changed system this year; glass slide sets are now by request
 - This year, 56 individuals requested a set
 - 8 out of 10 cases were available on glass slide sets
- We received many submissions
 - 32 cases submitted
 - 10 selected
- For those not selected, it was offered to present the case as a poster

Adjournment – 12:17 pm**These Minutes were taken by:**

Kate Lewis
Project Coordinator
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**American Association of Neuropathologists***Minutes***Annual Business Meeting II****The Grand Hyatt, Denver, CO****Saturday, June 13, 2015****12:02 am – 1:10 pm****Call to Order – Thomas J. Montine, MD, PhD**

With a quorum of active members present, President Thomas J. Montine called the Annual Business Meeting II of the American Association of Neuropathologists to order at 12:02 am.

Vice-President for Professional Affairs – Kathy Newell, MD

- List of members
- A new member was added: Brad Miller
- Goal: Base educational offerings on data collected from membership
 - This is a ACCME-driven requirement for CME
- How the Professional Affairs assesses and documents educational need: Annual Survey
 - The questions come from the Spring Education Committee
 - Brainstorm topics and distill number of questions
 - The Committee would be responsive to question ideas from other AANP members
- Link for Survey sent in April (Active April 24-May 7)
 - 160 respondents
 - 19 Clinical Assertion Statements
 - Data Analysis from AOE
 - Members would benefit from education in all areas surveyed
- Members: please share updated emails
- Intraorbital Pathology – Updates
 - Reviewed correct answers
- CNS Tumor Reporting – Updates
- Schedule change: 2015
- Past membership surveys (2007-2014) now posted on website under Professional Affairs tab
- Trainee Luncheon
 - New responsibility
 - Annual event sponsored by JNEN
 - Presentations
 - Ray Sobel - JNEN
 - Bette K. DeMasters - Master of Ceremony
 - Ann Thor - Future of Pathology



- Brain Moore - organized some recent neuropath fellowship graduates who spoke on current job descriptions
- Website SubCommittee
 - Explore ways to improve and modernize website – Douglas Anthony
 - Recommendations

Website SubCommittee – Douglas Anthony, MD

- 10 members, 3 ex-officio
- Current website
 - No graphics, currently on old platform, hard to update and edit
 - Presented ideas on how to add
- Example of a similar sites with modern look
 - USCAP
 - SPP
 - SNO
 - These sites have more funds, more SAMs and more Educational Materials, but expressed desire to have the same look on a smaller budget
- Discussion on moving from static HTML to modern platform
 - Enhanced graphics
 - The Home Page needs modern look
- Other recommendations
 - Incorporate job opportunities – Brian Moore’s blog
 - Increase educational opportunities
 - Incorporate DSS
 - Include more introductory information
 - Consider adding tabs on practice/research updates
 - Add social media (Twitter, FB)
- Planning steps
 - Develop budget and submit recommendations
 - Identify stakeholders
 - Contract
 - Design
 - Be realistic on budget

Commentary:

Dr. Parisi: Who is hosting the website now?

Dr. Anthony: It is maintained by Dayspring. We hope to make a bid to move towards a content management system. This would allow members can update smaller pieces, which would make the site easier to edit.

Dr. Montine: How much would it cost?



Dr. Anthony: Websites are an expensive investment; some companies have minimums at \$25,000 and can range into millions. Our budget: \$20,000 range

AANP Member: I'm concerned we have financial needs that are more important and we need to prioritize.

Dr. Anthony: While we can't afford \$100,000 for a website overhaul, we think it's important to update – we need to look at what we can afford

Dr. Montine: This is our face to the world. The general feeling of Executive Committee is that we need to prioritize the website. It will be an effort to edit content, but we need to work together.

Education Committee and Assistant Secretary-Treasurer – R. Ross Reichard, MD

- ACCME Accreditation
 - Annual PARS data submitted to ACCME
 - Re-accreditation is in 2017; we will begin the process in 2016
- SAM Update sent to American Board of Pathology in April of 2015
- Education Committee
 - Planning, implementation, and reconciliation milestones associated with ACCME
- Committee members
 - Responsible for creating SAM questions, reviewing COI information, and reviewing speaker presentations
 - 10 current members
 - 7 Ad-Hoc members
- Hold two meetings per year:
 - Annual meeting each June
 - Spring meeting (mid-year)
 - Developed CME Policies and Procedures Manual
 - Scientific Platform Sessions & Posters
 - Named Lectures
 - Presidential Symposium
 - What Every Neuropathologist Needs to Know
 - DSS
- SAMs (Self-Assessment Modules)
 - SAM subcommittee to address journal-based SAMs, ensure consistent development of SAMs, and provide oversight of required planning steps
 - This past year, 20 SAM credit hours were offered
 - Journal-based SAMs: 2.0 hours currently available
 - Online SAMs Available: 1.5 credit hours currently available
 - 3 in the pipeline
- Thank you to speakers
 - Providing of content for COI and SAMs
 - Providing personal bios



- Membership survey: revised process and timeline
 - Another will be sent this fall
 - Timeline was approved
- AANP meeting attendance
 - Steady growth
 - Amount of non-physicians are dropping
- Ad-Hoc Committee: Review AANP Administration Structure
 - Provided report and recommendations
- RFP for a Meeting Planner was generated
 - A 6-month signed contract was signed with AOE Consulting
- RFP for Executive Director was generated
 - Executive Committee is still in the process of reviewing the responses
- 2016 Annual Meeting will be held at the Baltimore Hyatt Regency in the Inner Harbor
- Ongoing Items
 - 2017 Meeting – in planning
- New members of Education Committee needed

President – Thomas J. Montine, MD

- Thank You
- Complimented the planning of the meeting as professional and well-organized
- Acknowledged the financial challenge
- Discussed the areas of cost savings/alternative revenue
 - Meeting planners at next year's meeting will help
 - Increasing Registration fees
 - Exhibit booths
 - Encouraged others to promote booth space
- Our finances are okay, but not headed in a positive direction
 - There is a limited cushion
- It is an important year on our path moving forward
 - Encourages attendance at next year's meeting

President-Elect - Suzanne Z. Powell, MD

- We are facing challenges, but we have an idea of how to move forward
- Special Course: Continuing with the half/half structure
 - Plan to select topics from survey
 - Will try to address issues of AP Board

Journal of Neuropathology & Experimental Neurology – Raymond A. Sobel, MD

- The Team
 - Editors



- Editorial Board
- Represented by members in 11 countries
- Graduated 3 members; added 5 members to Board
- Subscriptions
 - Digital subscriptions going up
- Our Publishers
 - LWW 2005-2015
 - 4 proposals were submitted – selected Oxford University Press as new publisher from 2016-2020
 - June 2, 2015 – Agreement was signed
- Donations
- Slight improvement in reach
- Review Process
 - Factors that impact the Impact Factor
 - Global Distribution/Marketing
 - JNEN app
 - What the editors do: Screen manuscripts, invite reviewers
 - 2007-2015: 20 active members
 - Timeliness of reviews
 - Dealing with late reviews
 - Turnaround time
 - The future
- Transition to OUP
- Editor-in-Chief Term – Dr. Sobel will be transitioning in 2016
- Encouraged more involvement
- Thank you

Old and New Business – Thomas J. Montine, MD, PhD

- **Old Business**
 - 2015 meeting numbers
 - Registrants – 370
 - Submissions – 190
 - Trainees – Half of the attendance, 50 at Trainee Luncheon
- **New Business**
 - Ian Mackenzie, Canadian Association of Neuropathologists
 - Canadian meeting held every 4 years
 - ISN Updates
 - Last joint meeting with AANP: 2006
 - Attendance is declining
 - Financial risk
 - Asked if AANP was interested in holding annual meeting in conjunction with CAN in 2022



- It would be in mid-September
- 3.5-4 days
- All financial responsibility would be the burden of CAN

Commentary:

Dr. Davis: I am strongly supportive. It makes sense from many standpoints.

Dr. Parisi: In 2006, the Canadians joined us, which was successful. I like the idea.

AANP Member: CME Accreditation might be an issue; if so, we need to address it.

Dr. Mackenzie: In my experience at another Canadian meeting in October, it was not a problem for Americans.

Dr. Davis: I don't think CME would be a problem.

Dr. Montine: I am enthusiastic about joining. Is anyone in opposition?

An AANP Member made a proposal to make a motion that the AANP will join the International Congress, should it be held in Canada in 2022.

Dr. Montine counted the attendance. They did not have a quorum. A motion was not made.

Dr. Montine: We can memorialize what was discussed in the Executive Council meeting with a letter.

Dr. Mackenzie: A decision will be made before next spring. If something more formal needs to be done at that time, we will formalize AANP's involvement. The venue depends on attendance.

An informal poll was conducted on whether the members preferred Montreal or Vancouver as a location. The group seemed evenly split.

AANP Member: You can enter airline information into your G-mail calendar for convenience.

Dr. Montine: Thank you.

Dr. Montine thanked the membership and adjourned the meeting.

Adjournment - 1:10 pm

These Minutes were taken by:

Kate Lewis

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